

Appl. No. 10/695,631  
Amdt. dated December 22, 2005  
Reply to Office Action of September 22, 2005

PATENT

**Amendments to the Specification:**

Please replace the paragraph appearing at page 5 lines 4-17 with the following amended paragraph:

Figs. 1-8, illustrate the different views and cross-sectional views of the portable punch and its components. For example, ~~view 1a of Fig. 1a~~ illustrates how the punch die 18 extends beyond the portable punch on the top side when in the "up" position so that force may be applied directly to the punch die 18 and transferred through the punch die 18 to the cutting edge of the punch die, which is placed on the cutting medium. The sleeve 16 may include a logo or slogan, however, the logo or slogan would only be added onto the sleeve surfaces that are not adjacent to the cutting medium unless the overall height of the sleeve and the logo or slogan were taken into account, the importance of which will be further described below. The punch holding end 14 has a radius outer edge as viewed from the top with the proper dimension to accommodate for the size and shape of the punch die 18. In the example shown, the punch die 18 is cylindrical in shape and the resulting cutouts from the cutting medium would be a circle. Nevertheless, the punch die may take a variety of configurations, samples of which may include all geometric shapes such as squares, rectangles and triangles, as well as other shapes such as stars, apples or the like.